



October 15, 2007

Charitable Gaming
Directive No. 3.05.02

Electronic Bingo Cards (Equipment)

BACKGROUND

Bingo Rule 301(1)(a) states: “ ‘Bingo card’ or ‘card’ means a hard bingo card, disposable bingo card, or any other bingo card approved by the bureau.” This directive establishes the requirements for approval of equipment used in conjunction with electronic bingo cards.

DEFINITIONS

1. “Electronic bingo card minding device” (EBCMD) means a portable device that displays electronic images of bingo cards.
2. “Electronic bingo card system” (EBCS) means the electronic bingo card minding devices, other support equipment, and software.

TERMS AND CONDITIONS

3. Only suppliers licensed by the bureau may distribute an EBCS.
4. An EBCS shall be made available to any licensed supplier at the prices listed on the most current Michigan pricing schedule on file with the bureau, unless approved otherwise in writing by the bureau.
5. A representative of the bureau may examine and inspect any EBCS.
6. If the bureau discovers any problem that affects the security of the EBCS or the integrity of the bingo game, the bureau may require the bingo licensee to immediately cease using the EBCS and require the supplier or its agent to correct the problem.
7. The Door Sales Report and player receipt (see number 9 and 10 of this directive) shall be submitted to and approved in writing by the bureau. Any format changes to the Door Sales Report or player receipt shall be submitted to and approved in writing by the bureau prior to implementation.

STANDARDS

An EBCS shall:

8. Record all transactions relating to the sale or voiding of hard cards, disposable cards (except floor sales), EBCMDs, and admission fees.
9. Print a Door Sales Report at the end of each bingo occasion in the same format and containing the same information as the attached Door Sales Report.

10. Print a receipt for each transaction conducted through the EBCS. The receipt shall contain, at a minimum, the following information:
 - a. Unique non-resettable transaction number that is printed in continuous, consecutive order by license number.
 - b. Serial number of the EBCMD issued.
 - c. Date and time the receipt was issued.
 - d. Name of the licensee and license number.
 - e. Admission fee (if applicable).
 - f. Description, quantity, purchase price, and dollar amount of item(s) purchased.
11. Generate transaction numbers in accordance with 10(a) of this directive, from a common sequence of transaction numbers if the EBCS utilizes more than one point of sale terminal.
12. Retain all transaction data from the current calendar year plus 3 years, unless otherwise instructed by the bureau.
13. Retain all required transaction data in the event of power interruption or EBCS failure.
14. Secure all internal controls, including the time, date, game program, pricing, transaction numbers, and transaction data in such a manner that only the supplier or its agent may alter or reset the controls.
15. Provide password protection for each bingo license.
16. Erase, deactivate, or render unplayable the electronic cards on each EBCMD prior to the next scheduled bingo occasion.
17. Account for a discounted item separately from an item sold at the regular price. A generic discount key is not allowed.

PROHIBITIONS

An EBCS shall not:

18. Permit downloading or activation of more than 54 bingo card faces per EBCMD.
19. Permit cards to be downloaded, activated, or voided without creating a unique transaction number. Reload transactions do not require a unique transaction number but must be reported on the Door Sales Report (see number 9 of this directive).
20. Allow players to pick, design, or reject specific cards or combinations of numbers.
21. Allow floor sales of electronic bingo cards
22. Allow for the play of any other games of chance (e.g., video pull tabs, keno, slots, poker, et al.).
23. Provide frequent player reward or bonus programs.

Signed copy available upon request

Thomas M. Weber, Acting Lottery Commissioner

Date

SAMPLE DOCUMENT

XYZ Charity
License # A11111
2/3/2003

Item	Price	Sold	Total Sales \$	Voided	Voided Sales \$	Net	Net Sales \$
Admissions:							
Door Card	1.00	104	104.00	7	7.00	97	97.00
Extra Card	0.50	6	3.00	0	-	6	3.00
Sub-Total		110	107.00	7	7.00	103	100.00
Paper:							
Speedball:	1.00	328	328.00	25	25.00	303	303.00
Early Birds:	3.00	89	267.00	6	18.00	83	249.00
9-on	4.00	261	1,044.00	15	60.00	246	984.00
12-on	8.00	3	24.00	0	-	3	24.00
18-on	10.00	15	150.00	1	10.00	14	140.00
Sub-Total		696	1,813.00	47	113.00	649	1,700.00
Electronic Bingo:							
EB30	18.00	14	252.00	1	18.00	13	234.00
EB40	28.00	7	196.00	3	84.00	4	112.00
EB54	38.00	4	152.00	2	76.00	2	76.00
Sub-Total		25	600.00	6	178.00	19	422.00
TOTAL (w/o MPJ):		831	2,520.00	60	298.00	771	2,222.00
MI Prog. Jackpot (MPJ):							
3-on	1.00	72	72.00	6	6.00	66	66.00
6-on	2.00	117	234.00	9	18.00	108	216.00
Sub-Total		189	306.00	15	24.00	174	282.00
GRAND TOTAL:		1,020	2,826.00	75	322.00	945	2,504.00

First Transaction Number: 1.16E+08
Last Transaction Number: 1.16E+08
Total Transactions 117

Electronic Bingo Supplier Fees:

Units Sold: 19
Rate per unit: \$5.00
Total Due: \$95.00

VOIDS:

Transaction:	Amount	Time
116101304	(12.00)	18:11:01
116101309	(59.00)	18:14:33
116101310	(48.00)	18:25:51
116101311	(57.00)	18:37:08
116101322	(34.00)	18:52:43
116101328	(62.00)	18:59:51
116101347	(8.00)	19:11:12
116101359	(42.00)	20:31:18
Total:	(322.00)	

RELOADS:

Original Trans. #	EBCMD Replaced	Cards Reloaded	Time of Reload
116101333	325	131-295-358	19:02:33
116101334	326	131-295-359	19:03:16